



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		Rajapalayam Rajus' College
• Name of the Head of the institution		Dr. D. Venkateswaran
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04563222767
• Mobile no		9443396530
• Registered e-mail		rrc1973@gmail.com
• Alternate e-mail		iqac@rrc.ac.in
• Address		Mudangiyar road, Rajapalayam
• City/Town		Rajapalayam
• State/UT		TAMILNADU
• Pin Code		626117
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Rural
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University		Madurai Kamaraj University			
• Name of the IQAC Coordinator		Dr. P. R. Suganya			
• Phone No.		9487171890			
• Alternate phone No.		9894555370			
• Mobile		7010036227			
• IQAC e-mail address		iqac@rrc.ac.in			
• Alternate Email address		rrc1973@gmail.com			
3.Website address (Web link of the AQAR (Previous Academic Year)		https://rrc.ac.in			
4.Whether Academic Calendar prepared during the year?		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		https://rrc.ac.in/images/ac/Hand%20Book%202022-2023.pdf			
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	B+	2006	21/05/2006	20/05/2011
Cycle 2	B	2.48	2013	25/10/2013	24/10/2018
Cycle 3	B++	2.93	2019	07/01/2020	06/01/2025
6.Date of Establishment of IQAC			23/06/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Faculty	Central Government	Ministry of Micro, Small and Medium Enterprises	2022-2023, two years	Rs.12.8 Lakhs	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	7	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	Rs. 30,000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Every day, during the last hour, Yoga, Library visit, Field work, certificate course, Outreach Programmes, Research Activities, ICT, Capacity building and Skill Enhancement Programmes etc were organized.		
NAAC Sponsored Two Days National Workshop on Innovative Practices for Data Documentation of AQAR & SSR under Revised Assessment and Accreditation Framework in collaboration with IQAC and along with IQAC Cluster - South India was organized on 12th and 13th December 2022.		
Book Chapters as well as books with ISBN-13 were published by the Departments of English, Commerce, Tamil and History, Chemistry and Mathematics		
Internal Academic and Administrative Audit was held on 8th September for Extension cells and clubs and 12th September 2022 for the Department activities respectively.		
An MoU was signed with the World Community Yoga Centre, Aliyar for Conducting Yoga classes regularly and also with Vinesh Ramakrishna Charitable Trust for organizing capacity building and skill enhancement programmes every year regularly.		

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
.To conduct Faculty Development Programmes and Webinars	Faculty Development as well as Professional Development Programmes, Webinars and Workshops were organized for Teaching and Non-Teaching staff for the academic year 2022 – 2023.
To enhance the internet bandwidth.	Leased line bandwidth is improved from 36 to above 50 MBPS.
Online feedback should be collected and analyzed from stakeholders and students.	Online Feedback was collected from Alumni, Teachers, Employer and Students to analyze the teaching-learning standards and to upgrade infrastructure facilities such as virtual classrooms, LCD projectors.
To organise Students Induction Programme	Students Induction Programme was organized for all the first year students
Implementation of Zero Hour Activities	Every day, during the last hour, Yoga, Library visit, Field work, certificate course, Outreach Programmes, Research Activities, ICT, Capacity building and Skill Enhancement Programmes etc were organized.
Publication of Book Chapters with ISBN	Book Chapters as well as books with ISBN-13 were published by the Departments of English, Commerce, Tamil and History, Chemistry and Mathematics.
To initiate Internal Academic and Administrative Audit	Internal Academic and Administrative Audit was held on 8th September for Extension cells and clubs and 12th September 2022 for the

	Department activities respectively.
To initiate anti-drug awareness club, citizen consumer club and Rotary Club of Rajapalayam Rajus' College Elite	Installation of Anti-drug Awareness Club, Citizen Consumer Club and Rotary Club of Rajapalayam Rajus' College Elite were held on 12.08.2022, 25.08.2022 and 14.09.2022 respectively.
Signing of new MoU with international organizations to promote skill enhancement programmes	An MoU was signed with the World Community Yoga Centre, Aliyar for Conducting Yoga classes regularly and also with Vinesh Ramakrishna Charitable Trust for organizing capacity building and skill enhancement programmes every year regularly.
Azadi Ka Amrit Mahotsav Celebrations	Commemorating 75 years of Independence, programmes with the Vice-Chancellors of MKU as well as Thiruvavur Central University were held.
Promoting entrepreneurial skills through IIC	Various entrepreneurial activities as per MoE were conducted through IIC. Awarded 3.0/5 star rating by IIC, MoE, New Delhi.
To promote start-up cultures through Incubation Centre	RRC Incubation Centre was installed on 6-May 2022. Three start-ups were registered through incubation center. Chalk crayons and phenyl for the institution are procured from these budding entrepreneurs.
To participate in Atal Ranking of Institutions on Innovation Achievements (ARIIA).	ARIIA report was submitted at ARIIA portal.
Submission of AQAR 2022 - 2023	Online submission of AQAR in NAAC portal.
To organize NAAC Sponsored Two Days National Workshop.	NAAC Sponsored Two Days National Workshop on Innovative Practices

	for Data Documentation of AQAR & SSR under Revised Assessment and Accreditation Framework in collaboration with IQAC and along with IQAC Cluster – South India was organized on 12th and 13th December 2022.
To undergo ISO certification and green, energy and environment audits	The institution is certified with ISO 9001:2015, 50001:2018, 14001:2015.
Golden Jubilee Celebrations – Dedication of Alumni Association Auditorium / Laying stones for PG – Science block buildings.	To commemorate the 50th Year, programmes were organized throughout the year and a grand finale was organized with the Honourable Governor of Tamil Nadu, Sri. R. N. Ravi, I.P.S., as our esteemed chief guest on April 1, 2023.
Special coaching classes are planned to conduct for advanced and slow learners. Coaching classes for the students to get admission at top ranked institutes must be conducted. Similarly, it is proposed to conduct special coaching classes for TNPSC exams.	Overall pass percentage in University examinations is 96 %. Classes are conducted for NET exams. Coaching classes are conducted for TNPSC exams. Coaching classes for IIT-JAM for M.Sc. Physics and Chemistry admission, UGC-JRF for PhD admission were conducted for toppers.
Career Advancement Schemes (CAS) for Regular teaching staff	CAS application form for promotion under career advancement schemes of the UGC for college teachers for various levels such as Senior Assistant Professor (Rs.6000 – Rs.7000), Selection Grade Assistant Professor (Rs.7000 – Rs.8000). 7 faculty members were promoted to Associate Professor Grade.
Participation in NIRF Ranking – 2023	The Institution uploaded DCS data in NIRF portal for the academic year 2022-2023.
To prepare IQAC Plan of Action	Strategic and Perspective plans

for the year 2023- 2024	were prepared for the academic year 2023-2024.
Draft of Quality Benchmark for NAAC – IV (A Master Plan to improve quality) as per Revised Assessment and Accreditation (A&A) Framework	Implementation of Quality Benchmarks for NAAC – IV A Master Plan to improve quality) on 7 Criteria in NAAC (Revised Assessment and Accreditation (A&A) Framework
Upgrading/refurbishing ICT tools such as computers, software, copiers etc.	Rs. 4,43,472 was spent on upgrading / refurbishing of ICT tools in the campus.
13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
Rajapalayam Rajus' College Governing Council	29/02/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	23/02/2024
15.Multidisciplinary / interdisciplinary	
The institution is affiliated to Madurai Kamaraj University. The university itself has offered the interdisciplinary and multi-disciplinary courses within the framework of its curriculum like Non-major elective and ancillary courses, environmental studies and value education respectively. The college offers interdisciplinary as well as multidisciplinary skill based and job oriented certificate courses. Yoga is offered as a mandatory certificate course for all Second Year Batch. Special coaching and training is being offered meticulously in which the students prove their sportsmanship by participating in University and State level tournaments and bringing laurels to the institution. As a part of internal assessment, peer teaching and seminar plays a pivotal role. The students are trained to use ICT tools during their presentation. Field trips and Outreach programmes are also organised a part of	

multidisciplinary programmes. The institution has signed a memorandum with RAMCO Institute of Technology, and the students are trained with practical knowledge.

16.Academic bank of credits (ABC):

Our college must get prior approval from the affiliating Madurai Kamaraj University, Madurai to approve and suitably allocate the Academic Bank of Credits before implementing as per the prescribed norms and scores. Students' from our institution already registered in National Academic Depository and our institution is ready to deploy the ABC. To quantify the learning outcomes of the students, ABC will be implemented through National Academic Depository (NAD). About 550 students registered in NAD.

17.Skill development:

Several sponsored skill based courses are offered for all disciplines. The IQAC has initiated a special hour for skill based capacity building and enrichment programmes, extension activities, Yoga practice, Certificate courses, ICT, book reading, etc. Placement training for soft skill, career guidance, mock interview etc is done in collaboration with private sectors. Internship is offered to both UG and PG students. Life skills are provided in the form of Yoga, Martial Arts and Communication skills in the form of soft skills. Research skills are inculcated through individual and group projects for both UG and PG.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers two Indian languages Tamil and English. Important festivals like Saraswati Pooja, Pongal, Onam, Telugu and Tamil New Year are celebrated. International Yoga Day is celebrated to commemorate cultural values. Cultural ethos of Tamil Language is manifested in the celebration of great poets (Bharathi vizha). Guest Lectures, Seminars and Competitions are organized by the Language Departments to foster the spirit of Language and Culture. Teachers are encouraged to prepare subject material and to use bilingualism while transferring knowledge to the students. Teachers are suggested to write articles in the local newspapers and deliver lectures in the regional languages. During special days like festivals, and department cultural celebrations girls are allowed to wear Sarees embellishing the Indian culture and rich heritage. Every year during the sports day celebration, our traditional martial arts and dances like Silambam, Oyilattam, Kolattam, Karagattam, Bharathanatyam and folk dances are performed with pomp and gaiety.

Commemorating International Mother Language Day, the institution has planned to inculcate the languages like Telugu and Hindi in the coming years.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Student-centric teaching methodologies will be implemented, which in turn leads to access to a variety of resources that range from classroom simulations to hands-on training and field work to real-time knowledge acquiring. Our college is affiliated with Madurai Kamaraj University, Madurai and follows the guidelines as directed in variety of approaches in teaching Learning process. Both programme outcomes as well as course outcomes are well defined by the academic council of Madurai Kamaraj University and accordingly the LEARNING OUTCOMES-BASED CURRICULUM is implemented. Every course is designed with specific outcomes, centred on cognitive abilities namely Applying, Analysing, Evaluating, Creating, Remembering and Understanding. Despite these domain-specific parameters, learning outcomes at all the levels of programme to ensure social responsiveness with moral values and ethics, as well as entrepreneurial skills. Thus a student can contribute not only as a better citizen but also can contribute for the nation's economic growth.

20.Distance education/online education:

NEP emphasized distance education / online education which expand the access to education and training for employed students. Since its' flexible schedule reduce the effects of the time constraints imposed by personal responsibilities and commitment. The Institute has already started working on these aspects. The ICT based facilities are created for imparting online education. Teachers are encouraged to create online add-on and skill based courses. Teachers are suggested to develop econtent and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are motivated to participate in advanced pedagogy training programs. The institute is registered as SWAYAMNPTEL Local Chapter. The students are encouraged to enrolling on the SWAYAM-NPTEL courses from where they can earn credits from renowned HEIs. Students and Teachers are registered and completed SWAYAM and NPTEL courses. Institute started online certificate course and planned to start other skill development courses through online mode.

Extended Profile

1.Programme

1.1	522
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	2207
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	494
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	768
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	111
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	111
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	54
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2169583
4.3 Total number of computers on campus for academic purposes	183
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Time tables, teaching plans, diaries, college academic plans, all aid in streamlining academic procedures. Through active participation in research and faculty development programs, the instructors consistently and routinely expand their knowledge. They participate in curriculum reviews, assessments, and evaluations including the Board of Studies and other academic bodies. All Arts, Commerce, and Science students at the institution have access to technologically advanced facilities that enable them to participate in a suitable teaching and learning process. All students receive cutting-edge instruction through field trips, projects, and internships. The departments provide specialized Certificate programmes, Bridge courses, and other courses to students who need more knowledge to raise their academic standards. Orientation programmes are held at the start of each year for all first-year students in order to educate them about the facilities and staff of the institution and hostel. Each student is presented to the appropriate academic member. Each department creates a schedule at the start of the semester, and each faculty member closely follows their own schedule to ensure that the work in class	

runs smoothly and is implemented effectively. Planning for the administration of unit tests, internal examinations, and other extracurricular events is strongly encouraged for all departments. At the conclusion of each semester, departmental reports regarding student attendance and exams are gathered, and the students' progress is examined. Students are divided into two groups: advanced learners and slow learners, according to departmental records.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1P1VdoglRCbSvko3CAPEGH23JIy4ThhQ0?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College follows the timetable and course offerings established by the associated University. At the start of each academic year, the College makes its own calendar and distributes it to the students. It describes how its educational and administrative processes work. To guarantee that the students receive the best, most enriched instruction possible, each department develops an action plan. The primary methods of evaluating pupils are seminars, peer teaching, assignments, and internal examinations. Students are given ample notice of the dates of class tests, presentations, and homework deadlines. Based on their performance after completing all assessment techniques, pupils are categorized as advanced or slow learners. Remedial classes are assigned to the slow learners. A mentor offers guidance to a group of ten to twenty pupils via a mentorship program in which the students can voice their grievances. Internal exam findings are transparent and impartial. Activities are organized outside of the classroom to foster students' cultural and personal development. The goal of every decision made and action performed inside the institution is to provide students with a life-changing education for their general development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/drive/folders/1P5bno-mS51zIWc40mf0bmdslXmTYND70?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Details of participation of teachers in various bodies/activities provided as a response to the metric</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
1.2 - Academic Flexibility									
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented									
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented									
21									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Minutes of relevant Academic Council/ BOS meetings</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
1.2.2 - Number of Add on /Certificate programs offered during the year									
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)									
19									

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1994

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution follows the prescribed academic offerings of Madurai Kamaraj University as an affiliated, non-autonomous college. The institution has added some courses to its curriculum that address issues related to gender, the environment and sustainability, human values, and professional ethics.

The College, a coeducational, rural establishment, strives to maintain gender equality ideals in the curricula by offering "Value Education" to every undergraduate student. The goal of this course is to eradicate gender inequality while ingraining in the brains of the students the core values of the Indian ethos.

Our college's Gender Sensitization Cell provides a range of awareness programs to better equip students to work together and treat one another as equals.

"Environmental Science," another course taken by undergraduates, introduces them to a variety of contemporary environmental issues.

Extension activities are a part of the undergraduate curriculum as well. Among these activities are the National Cadet Corps, the

National Service Scheme, the Youth Red Cross, the Red Ribbon Club, Physical Education, Rotaract, the Consumer Club, and the Nature Club, Electoral Literacy Club and Gender Sensitization etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

413

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management</td><td>View File</td></tr> <tr> <td>Any additional information</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File	Any additional information	View File	
File Description	Documents								
URL for stakeholder feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File								
Any additional information	View File								
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>URL for feedback report</td><td>https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	URL for feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf			
File Description	Documents								
Upload any additional information	View File								
URL for feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202022-2023.pdf								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of students admitted during the year									
736									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Institutional data in prescribed format</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Institutional data in prescribed format	View File			
File Description	Documents								
Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of									

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

494

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners : Advanced learners are identified based on the performance in internal and external examinations. They are given guidance for career planning, encouraged to participate in various symposiums, quiz, poster preparations, conferences, inter and intra institution competitions, seminars etc. NTA UGC-JRF-NET , SET, SLET Coaching Classes for the post of Assistant Professors Central, State Level. Coaching Classes for IIT (Chemistry) & Joint Admission Test for Masters (JAM), CAT, MAT and TANCET Entrance Exams for admission to higher studies are offered and Central, State Govt Competitive Examinations. They are trained in communication skills, encouraged to participate in personality development programs and motivational sessions to participate in online programmes of prestigious research institutes. They are cheered up to support slow learners. A unique value system of peer group teaching, learning and assistance from classmates and senior students are arranged as one of the special measures to support relatively slow learners.

Slow Learners : Individual counselling and remedial coaching are given to the slow learners. Special study materials are provided to them. Mentors help the slow learners by giving proper guidance and support. Special classes for difficult subjects are planned and conducted. Motivational classes are arranged for their development. Daily and Weekly Class Assignments improve their level of understanding. Critical thinking and Creative ability are developed through activity based programs like hands on learning. Learning ability is improved by class tests and special coaching classes.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1xIJqy-rb5lp9SLQRboYLVAYIstLxha37/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2207	111

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

The laboratory / Practical classes, Industrial Projects, Internships and Industrial Visits provides Experiential Learning to the students. The practical courses help the students experiment with the theory that they have learned in the classrooms through various experiments performed using instruments / equipment's /software. This is learning teamwork and communication skills. It is designed to engage students' emotions as well as enhancing their knowledge/skills and also provides opportunities for immersive, hands-on learning through activities, work experience, projects, and problem solving.

Participative Learning

Participative learning of the students is encouraged through paper presentations, participation in symposiums / technical events, undertaking industrial and in house projects. The students are actively participating in organizing the technical symposiums and association activities. They also act as volunteers in department and institutional level workshops, seminars and conferences. Students learn collaboratively by doing mini projects, and graduation projects during their course of study with an opportunity to gain professional values, knowledge, and skills.

Problem Solving

Students learn by working on problems. The students attain problem solving skills through the tutorials, assignments and design projects. The tutorial classes are monitored and facilitate the students in solving the problems. This enables the students to learn new knowledge by facing the problems to be solved. The Students are expected to observe, understand, analyze, interpret, find solutions, and perform applications that lead to a holistic understanding of the concept and are also motivated to form small groups and discuss among themselves in order to promote interactive and peer learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1uUIlD1cmDTnIWhdNvQ8otF-3x3Hnz1TV/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

By utilizing technology such as interactive whiteboards, collaborative software, and other digital resources, teachers can create engaging and stimulating learning experiences for students.

Information and communication technologies are fast, automated, interactive and rapidly changing. They support the communication and representation of knowledge to many audiences. They transform the ways that students think and learn and give them greater control over how, where and when they learn.

The faculty members of our College use Information and Communication Technology (ICT) in Teaching and Learning to enhance the delivery. ICT tools transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and results in increased learning gains, creating opportunities for learners. They are cost-efficient and time saving methods in Teaching and Learning Process (TLP). ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy learning and perform better. Besides the chalk and talk method, the college makes intensive use of ICT-enabled tools, including online resources for effective TLP. The faculty use ICT-enabled classrooms with LCD projectors,

PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning.

The faculty use conventional methods like lecturing and other interactive ICT enabled methods like Google Classroom and Google Meet.

All the departments were furnished with a LED projector and a desktop computer.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

111

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

840

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is implemented in an effective and explicit manner as prescribed by the guidelines of Madurai Kamaraj

University, Madurai. The choice Based credit system, which is followed by our university, instructs the educational institutions to perform the internal assessment for 25 marks and the external examinations for 75 marks. Grading of marks has an due through internal tests (10 Marks), peer-team teaching, seminars and assignments (each 5 Marks). Our institution is executing two internal tests and one model test for each course per semester. The schedule for the assessment is intimated to all students in advance. Question papers are prepared by the respective departments following the university suggested patterned test it is monitored and approved by the college academic council. An examination committee is constituted by the principal to prepare the examination time table and the list of invigilators. The faculty members are instructed to evaluate and distribute the papers with in a week. Finally, the marks obtained by the students are recorded in ERP software (ROVAN).

File Description	Documents
Any additional information	View File
Link for additional information	https://rrc.ac.in/examination.php?id=

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment test schedules are informed before a month to students by faculty members and the schedule is displayed in notice boards. Tentative examination dates are incorporated in the student's Handbook also. Continuous evaluation of students' performance is carried out by faculty through assignments, unit tests and interaction in class lectures. Evaluation is done by the respective faculty members of the course as per the standards, within a week's duration from the date of examination. The answer scripts are distributed to students for verification and if any grievances or discrepancies arise in the evaluation, then it is redressed immediately. Students are allowed to check the marks scored, totalling, grading pattern etc. The internal marks related to examinations, assignments, seminars, and peer-team teaching are entered in the ERP software (ROVAN) by the faculty in charge.

The marks obtained by the students in internal assessment tests are updated periodically along with their attendance. To curb the malpractices, students are well informed about the action taken/ punishments.

Grade related queries or grievances from the students are addressed

immediately by the Department. The grievances related to University examinations by students are discussed by the Principal / Controller of Examinations and if necessary, forwarded to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1rTDWjOiUsqf rtjKUSCRx3rqJx1mfuu E/view?usp=drive link

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning outcomes such as Programme Outcomes and Course Outcomes for each course of our institution are displayed on the College website and hardcopy format is also available in each Department for ready reference.

The major components of learning outcomes such as Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed by Madurai Kamaraj University and the same is elaborated to students at the beginning of each semester. The students are also made aware of both PO and CO, which in turn gives an insight about pursuing higher education in relevant specific areas or job opportunities in the field. Course Outcomes are derived through the objectives of the PO which are specific for each program. Our Institution offers 537 courses, 12 Under Graduate Programmes, 6 Post Graduate programmes, two M.Phil and two Ph.D Research Programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rrc.ac.in/outcomes.php?department=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution is affiliated to Madurai Kamaraj University and the outcomes of the courses attained by the students with reference to academic grading is evaluated by the University prescribed standards such as peer-team teaching, seminars, internal examinations,

assignments etc. Despite that, students are well informed by the faculties about the national / state level competitive / aptitude examinations related to placements as well as higher education. Programme Outcomes are accessed not only through overall scores of the students but also by the placements and admission to pursue higher education. In addition to that feedback about curriculum is also analyzed to implement need-based syllabuses for placement and skill development. Academic grades, pass percentage and pursuing higher education of the students were analyzed by each department as well as examination committee whereas placement data is consolidated by Placement Cell. It can be elucidated that overall pass percentage for the AY 2022-23 is about 92.70%. With the advent of specific courses such as 'Value Education', 'Environmental Studies', ethical, social as well as moral values and concern over environmental issues are inculcated among students. Social responsibilities are imparted through extension activities such as NSS, NCC, Red Ribbon Club, Field Visits etc.

The summary of the overall programme outcomes for the AY 2022-23 is given below.

Number of students progressing into higher education: 124

Number of students placed: 399

Number of students appeared / passed in Competitive Examinations: 98/77

Number of students participated in various extension activities : 2207

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.rrc.ac.in/images/toptabs/naac/Programme%20&%20Course%20outcomes%202022-23.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

712

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rrc.ac.in/images/annual_reports/Academic%20Year%202022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rrc.ac.in/images/toptabs/naac/SSS%202022-2023.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

12.8

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://my.msme.gov.in/inc/Hackathon Result.aspx

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The primary objective is to conduct technical skill development programmes and serve as a nodal hub for innovation ecosystem to kindle new start-up ideas among students. Students are not only trained to launch the novel product but also guided for organic marketing.

2. Exclusive Mutual Fund 'for the students and by the students' was created on 7-Mar-2022 by the Incubation Centre and 171 student members actively involved in the share market investment and trained to invest in blue-chip stocks of National Stock Exchange as well as Bombay Stock Exchange.

3. A start-up is ventured by Mr. C. Muthusubramanian of III B.Com., who is the Founder of the Mayukai India by the inculcated motto of incubation centre. The novel idea is to fabricate vegetable leather from the peels of natural ingredients like fruits, blended with

lignin-based materials to enhance the strength with impressive designs imprinted through natural dyes.

4. Technical hands-on training on 'Basics of House Wiring' is launched for 40 students on 20-Feb-2023.

5. A start-up of eco-friendly, high-quality detergent, 'IRIS' & Chalkzone' - Dust Free Chalks are ventured by the III Chemistry students with sales of the product on 20-Mar-2023 and 17-Apr-2023 respectively.

6. 4 patents were filed and 3 were certified for designing PORTABLE LIBRARY BOOK MANAGEMENT DEVICE, DEVICE TO IDENTIFY CUSTOMER EMOTIONAL BEHAVIOUR FOR HOSPITALITY INDUSTRY and DEVICE TO EVALUATE SHOPPING ACTIVITY AND SPENDING HABITS OF THE CUSTOMERS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1_3kY6qE1lu4utEfnuNDtBaT1xCfCFbqB

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

21

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

10

File Description	Documents
URL to the research page on HEI website	https://rrc.ac.in/research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

30

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college hosts a variety of outreach programs under the umbrella of NSS, NCC, Women Development Cell, Youth Red Cross, Nature Club and Red Ribbon Club. to encourage the neighborhood and institute and

to make students aware of the needs of the community. The National Service Scheme and National Cadet Corps Units are efficiently managed by the college. The NSS arranges a residential camp for seven days in the neighboring adopted villages. During the camp, NSS volunteers are engaged in various activities aimed at tackling societal concerns, such as tree planting, cleaning, social communication, talking in groups, Dispelling superstitions, Environmental consciousness, women's emancipation, camps for blood donation, health check-ups etc. Various social organisations of locality has become interested to work in collaboration with the college to conduct social activities. The college NCC unit plans a variety of outreach initiatives, including road safety education, observance of Republic Day, World Yoga Day, Independence Day, Cleanliness Drives, NCC Day, Swatch Bharat Abhiyan, World Environment Day, Constitutional Day, get-together, tree planting, the Save Fuel Save Country program and Swachhta Abhiyan. Environmental Awareness, Diet Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, Dental check-up camp, etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1JX5YhmL1tm9_lWvO_DNgGF4WBI19pYL-a/view
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

95

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2207

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****139**

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****11**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is a 50 year old institution located in a sprawling campus of 52 acres of lush green land at the foot of the Western Ghats. To achieve the desired goal the college has created adequate infrastructure facility in terms of computer labs, library, faculty

rooms, class rooms and Seminar Halls with Audio Visual Facility.

Classroom:

1. 54 classrooms of which 15 class rooms are enabled with ICT facilities
2. Three classrooms with 65 inch LED TV.

Laboratory:-

1. Laboratory for Physical science is well-equipped with adequate instruments and facilities
2. Two air conditioned Computer Laboratories with over all 183 systems.

Auditorium and Seminar Halls:

1. A well planned huge, magnificent 900 seater Alumni Association Auditorium is available.
2. A Seminar hall enabled with ICT facility with a seating capacity of 200 is available.
3. A fully air conditioned Smart hall with a seating capacity of 100 is available.

Library:-

The college has an excellent library building in 4560 sq.m with the seating capacity for 100 readers

1. It has 32633 collections of books
2. Library has subscribed to 6000 e-journals, 23 magazines, and 1091 e-books, 6 daily newspapers, 133 CD ROM.
3. Digital library is also available. Computerized issue and return
4. Access to open access resources

Other infrastructure facilities.

1. College has installed 125 Kvps -25 kvps generator for uninterrupted electric power supply
2. ATM installed by Bank of Baroda

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response :-

Our institution has amenities for indoor as well as outdoor sports to encourage every student to take active part in at least one or the other indoor and outdoor activities.

Our college has set up separate facilities/ grounds for Cricket, Football, Basketball, Volleyball, Table -Tennis, Badminton, Chess, Carrom ..etc.

An indoor stadium and state of the art Swimming pool

A 100 Bedded Sports Hostel

Outdoor facilities:

- Basketball - 25mts * 15mts
- Cricket - 90yards * 60yards
- Badminton - 13.40mts * 6.10mts
- Track - 400mts
- Ball Badminton - 80 Feets * 40 Feets.
- Kabaddi - 13mts * 10mts
- Throwball - 50 mts * 30mts
- Football - 100 yards * 80 yards
- Volleyball - 18 mts * 9mts
- Handball - 40 mts * 20mts
- Hockey - 91mts * 55mts
- Kho-Kho - 23.50 mts * 16 mts
- Swimming Pool - 25mts * 25mts.

Indoor facilities

- Gymnasium - 55Feets * 30 feets
- Physical Director Room

- Table Tennis - 30 feets * 20feets (3 board)
- Ball Badminton - 13.4 mts*6.10mts (3 court).
- Chess - 20 feet * 20 feet
- Carrom - 20feet *30 feet

Gymnasium

- 12.5 station & 8.5 station
- Weight & Power lifting
- Dumbbells
- Bench press

Special coaching

We are proud to have quite a few players representing State in the nationals. One of our students was selected for the Heads of 5000 mtrs race in the Commonwealth games. And another student has represented India in Basketball.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php#

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php#
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

229

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Library is automated using ROVAN ILMS software, version 6.0 since 2012. It offers E-Library with Internet browsing facility and is wi-fi enabled. Spread around 4560 sq.ft. with a seating capacity of 100 students, our library is well equipped with books and furniture. There are Ramps for Physically Challenged and Non Visual Desktop Access version 2018.4.1, for the visually impaired.

Our Library holds 33,100 books, subscribes to 5 Newspapers and 26 Magazines and has exclusive sections for Reference Books, Dissertations and Thesis, Book Bank, Rare Books and DVDs. Member of UGC-NLIST and ShodhSindhu .

Best Practices: Automated and Digitized library, Department Libraries, P.G.Classroom Libraries, Career Guidance Section, Wildlife Section, Library Committee, Grievance Redress System, Regular Feedback collection, Endowment Awards - Best Library User and Best Library Reader.

EVENT**Participants****Orientation****660****User Education****660**

Seminar -National Librarians day**45****Book Expo - Azadi Ka Amrit Mahotsav****Visit -Ist Virudhunagar Book Fair****300****Talk on Women Empowerment****100 NCC Cadets****COMPETITIONS****Alfred Nobel's Birthday****21****National Library Week****75****Events of the Year 2022****91****Golden Jubilee Cultural Carnival 2023****544 School Students****Intra Collegiate Competitions****214**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://erp.rrc.ac.in/library/opac/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>View File</td></tr> <tr> <td>Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	View File	Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File			
File Description	Documents								
Upload any additional information	View File								
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File								
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)									
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)									
1.24									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Audited statements of accounts</td><td>View File</td></tr> <tr> <td>Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Audited statements of accounts	View File	Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Audited statements of accounts	View File								
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File								
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)									
4.2.4.1 - Number of teachers and students using library per day over last one year									
205									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>View File</td></tr> <tr> <td>Details of library usage by teachers and students</td><td>View File</td></tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Details of library usage by teachers and students	View File			
File Description	Documents								
Any additional information	View File								
Details of library usage by teachers and students	View File								
4.3 - IT Infrastructure									
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi									

1. - IT Infrastructure

Response:

Our college has a total number of 183 computers with three servers. There are two fully air conditioned computer labs equipped with Wi-fi facility.

All the departments have their own computing system with Wi-Fi facility. A Separate system admin has been appointed for monitoring the college website regularly which has information regarding admission, departments, committee, college rules, library, sports, photo gallery, IQAC, students' desk and upcoming events.

- All the buildings of the college campus are Wi-Fi enabled.
- Licensed software.
- For PC security Net Protector and K7 Anti-Virus software are used.
- UPS batteries with the server room are installed in the college campus. - Smart Hall and Audio Visual hall are enabled with LAN as well as Wi-Fi facility
- Attendance of teaching and non-teaching staff members or documented with biometric system
- Students fees and attendance and profile are documented with ROVAN software

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php#

4.3.2 - Number of Computers

183

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

47.25

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

4.4.2 - Maintenance and Utilizing Physical, academic and support facilities.

Response :

The college with its 50 years of experience has established systems, procedures and plans for the maintenance, protection and resilience of infrastructure

Maintenance of the campus:-

The care and regular maintenance of the college campus is regularly monitored by supervisor like the electrician, the gardener, the Waterman etc.

A group of workers are also hired for cleaning campus regularly and

to keep the college campus lush green.

Maintenance of Computer and laboratories

A separate system administrator has been appointed in the college campus for monitoring the system regularly

The software of the college computers are updated regularly on the basis of the students and curriculum requirements. In case of science laboratory, separate assistants are appointed to maintain the lab facilities.

Sports complex

An efficient team is available to maintain the cleanliness and status of indoor and outdoor Sports Complex

A First-Aid kit is always available in the sports room for emergency purpose.

Library

- Evaluating the physical condition of the books
- Recording collection statistics
- Removing and Remediating damaged books.

Some worth mentioning policies related to maintenance :

- Smoking is prohibited
- Planting lot of plants to maintain and Preserve the lush green environment
- Usage of plastic is also banned
- Strictly restricted for automobiles entry inside the college campus.

Cafeteria :

College maintains hygienic cafeteria by leasing out it to a private party.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/images/maintenance/Maintenance.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year****710**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****10**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.rrc.ac.in/images/toptabs/naac/CAPACITY%20BUILDING%20&%20SKILL%20DEVELOPMENT%202022-2023.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

860

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

860

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
--	---------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

368

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

124

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

77

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

210

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our College enables students to develop their leadership skills, attitude, personality, and many other aspects for overall development. In dealing with student-related activities, it operates with a sense of responsibility. The Institute also encourages student representatives to participate in various decision-making, academic, and administrative committees, which allows them to gain a better academic environment. Student opinions and suggestions are taken into account when making decisions based on students' perceptions. The institute works hard to ensure a student's overall development. It contributes to the educational spirit and the well-being of the community. Students have active representation on the Institute's academic and administrative bodies and committees. They assist in the coordination of all academic and co-curricular and extra-curricular events. The Class Representatives are in charge of monitoring the disciplinary activities of the students in each class and representing the students' grievances to the respective HODs. Student members of Extension Activities, YRC, RRC, NCC, and NSS Units, among others, participate in Outreach programmes that benefit the neighbourhood community while also instilling in students a sense of social responsibility. Internal Quality Assurance Cell (IQAC), Institution Innovation Council (IIC), Internal Complaints Committee (ICC), Entrepreneurial Development Cell (EDC), Rotaract Club, Nature Club, and Library Advisory Committee were all active student organisations.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/index.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

289

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are an institution's brand ambassadors, personifying its ethos. Their knowledge, experience, and contributions to society elevate their alma mater. After years of hibernation, Rajapalayam Rajus' College Alumni Association was registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) in the name of "RAJAPALAYAM RAJUS' COLLEGE ALUMNI ASSOCIATION" on 02/07/2019 (Certificate of Registration of Societies No. SRG/Virudhunagar/153/2019 dated: 02/07/2019). The main goal of its evolution is to bridge the gap between alumni and students, increase alumni engagement, foster a sense of community belonging, and persuade alumni to deepen institutional ties. Alumni would combine college life and career development so that fresh graduates would be encouraged to be proactive in facing today's competitive corporate challenges. The college and the alumni will be able to engage in

mutually beneficial and meaningful long-term communication as a result of this.

Alumni would combine college life and career development in order to encourage fresh graduates to be proactive in dealing with today's competitive corporate challenges. As a result of this, the college and the alumni will be able to engage in mutually beneficial and meaningful long-term communication. The alumni meetings are organized every year on 15th/16th of January. The Executive Committee (EC) meeting was organized 4 times a year with the distinguished members. Annual General Body Meeting is organized every year before the month September.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide Quality Higher education to rural students and nurture in them the values of Discipline, Devotion, Dedication and transform them into responsible citizens. The college is a site where a confluence of ideas and practices furthers national progress and growth. "Learn, Grasp and Prosper" is the motto and crucial inputs into the formation of policies in the college, and in accomplishing its vision.

Mission

To contribute to Nation building by imparting quality higher education to rural youth.

To inculcate the national spirit and instill a sense of social commitment in the minds of the youth to foster Universal Brotherhood.

To promote the evolution of lawful and equitable society through higher education.

The Mission emphasizes on making the students self-confident, self-dependent, and self-reliant. It also highlights the dignity of hard work and perseverance. The college provides financial support to economically weaker students through Students Aid Fund. The Management of the college is empowered with the College Governing Council and its Secretary governs the same. The institution is equally interested in offering diverse programs through societal, research and empirical learning in stimulating academic activities. It also aims to develop an explicit relation with the Alumni of this institution for mutual development.

File Description	Documents
Paste link for additional information	https://rrc.ac.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Seven members of the parent body, the principal as an ex-officio member, and a delegate from Madurai Kama raj University form the College Governing Council. The Principal, the Coordinator of the self-finance courses, the Heads of the departments, and the Coordinators of the extension activities make up the Academic Staff Council. The Academic Staff Council's judgment is final, and all committee decisions are validated by the council. The college administers under the able leadership of the principal who regulates various administrative responsibilities. The smooth conduct of administration through decentralization and engagement of faculties through participative work is achieved by constituting various bodies like the (I) Creation of Post of Vice-Principal (ii) Academic Committee (iii) IQAC (iv) Examination Committee (iv) Librarycommittee (v) Anti-Ragging Committee (vi) Grievance Redressal Cell (vii) Hostel Management Committee(viii) Sports Infrastructure

Committee (ix) Purchase Committee**ICC**

The cell takes consistent action by preventing sexual harassment and gender discrimination of women staff and girl students in the institution.

Students' Grievance Redressal Cell

Redresses the grievances of the students

SC / ST Cell

SC/ST students get the benefits and schemes announced by the Government

Minority Cell

It provides services to the educational needs of the Linguistic and Religious Minority community for their academic development.

Anti-Ragging Committee

To create awareness on Anti-Ragging and maintain the campus ragging Free zone

College Governing Council Cell

Governing Council monitors the institutions performance as per the approved plans.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1qaw1V3MeVkyAM946WGKd0ze5BGFzcXb/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

Strategy to develop competences to serve the ever changing needs of the industry & society and strategy to empower the faculty, staff and aspiring engineers with essential technical knowledge and skills:

- Using cutting-edge teaching techniques like lab demonstrations, group discussions, cooperative learning, and seminars.
- Setting up guest lectures, in-plant trainings, and industrial tours for students. planning curriculum-related courses and orientation programs.

Strategy to strengthen collaborative research and consulting environment with industry and other institutes:

- Motivating academic members to publish their Research findings.
- Encouraging students to conduct research through the planning of technical competitions and their conference paper presentations.
- Signing Memorandums of Understanding with Industries and other Institutions

Strategy to inculcate social and ethical values:

- To coordinate a range of social programs and events through NSS activities
- Creating ethical value-based and community-based cells and using these cells to organize awareness campaigns on a range of ethical challenges.

Strategy to implement Green Initiatives in the Campus:

- The IQAC assists in organizing a number of events aimed at creating a plastic-free campus.
- It is necessary to protect the natural water bodies near the college campus and to maintain the rainwater collection system properly.

Strategy to improve Placement Activities:

- The Placement Coordinator is responsible for organizing Career Guidance programmes and conducting mock interviews etc.
- Holding sessions on aptitude, group discussions, and interviews for final-year students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1lhUwBTRSLEmrmRat8JrxkfII7-FTUrhM/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Governing Council:

The members of the Governing Council shall be nominated by the General Body of Palayapalayam Rajus College Committee, Rajapalayam once in three years. The Council shall consist of not more than nine members that is to say seven members nominated by Palayapalayam Rajus' College Committee and two Ex-Officio members namely the Principal and the nominee of the Madurai University. The members of the Governing Council shall elect among themselves as a President and a Secretary.

The Council shall be in complete management of the affairs of the College. The Management Committee shall meet once in a quarter and shall take necessary decisions. The Secretary shall be the correspondent of the College.

Academic Staff Council:

The Principal, the Vice-Principal, SF Coordinator, IQAC Coordinator and the Heads of all the Departments form the academic staff council. The council shall meet once in month. It also has the authority to carry out any additional duties and responsibilities that may be assigned to it by the rules and bye-laws.

Internal Quality Assurance Cell (IQAC):

The Principal as the Chairperson, a senior person with expertise in quality aspects as the coordinator, the Secretary as the Management Representative, Nominee from Employer, Senior Teachers as members, Nominee from Alumni, Nominee from Industrialists/Local Society/Stakeholders and Nominee from Students form the team.

The IQAC updates and advances and ensures the institute's overall performance, creating, implementing, and overseeing quality standards of the institution's numerous academic and administrative endeavors.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1AbrpQBY7iaVS32nSUNwZVSSytCLLc0aK/view?usp=sharing
Link to Organogram of the institution webpage	https://rrc.ac.in/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff

For Teaching Staff and Non-Teaching

- Sabbatical leave (OD) provided to attend national/international conferences, FDP, and examinations.
- Payment of conference/FDP registration fees
- Medical Leave in the event of a stay in the

hospital longer than three days. • A nine-month paid maternity leave for female employees who teach and support students. • A transport facility is set up for emergencies. • Hospital accommodations are set up for any medical needs. • Two one-hour permissions and one casual leave are permitted each month. • There are yoga and gym facilities available. • Sports (both indoor and outdoor) are played by staff members. • Expert motivational speeches are given. • Complimentary transportation from their house to the campus.

Casual Leave: During the Academic Year, each employee is entitled to 12 days of annual leave. **Maternity Leave Rules:** • Subject to prior approval from the Principal/Designated Authority, a woman employee of the institution is eligible for a maximum of thirty (30) days of Maternity Leave (ML), with the Principal/Designated Authority's decision being final. **Out-of-Station Duty (OD):** Permission from the Principal/Designated Authority to leave the office for official business, attend seminars, conferences, workshops, give papers, etc., will be granted to staff members.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19ZinkQEup0jJR3KK8FMXCVIt0ovb7rk0/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**04**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****48**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**Performance appraisal system for teaching staff**

A teacher's performance is evaluated through the use of innovative methodologies in classroom lectures, seminars, tutorials, course delivery, question paper setting and evaluation, material updating, and other activities. The course pass percentage and student feedback are taken into account. The evaluation of faculty performance takes into account their professional contributions to academics, short-term training courses, invigilation duties, and college administrative bodies like the planning and development committee, R&D council, college academic council, NAAC, BOS, etc. The goal of providing financial support to the teachers is to help them advance their knowledge by having them attend conferences, workshops, and publications.

Performance appraisal system for non- teaching staff:

A few techniques are used to evaluate the performance of non-teaching staff. These techniques include evaluating each person's technical contribution, which includes topic knowledge, awareness, productivity, quality, inventiveness, readiness to learn, diligence, etc. In addition, they evaluate behavioral characteristics including timeliness, acceptance, and group conduct, among others.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1YWIpQq6SRRou5KLPTEx6uwnHLWeOB2JH/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a dual system of internal and external audits. All the bills are being processed and passed for payment by the Internal Accounts staff who strictly follows the financial guidelines. Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external).

Internal Audit is performed by officials deputed from Trust office

periodically and the reports are obtained before conduct of the external audit which is normally done after the closure of the accounts in all respects. External Audit is done by the Statutory Auditors. All necessary actions are taken during an internal audit to regularize the accounts, get confirmations for credit balances, gather documentation when necessary regarding payments, comply with TDS and statutory formalities, reconcile unit-wise balances with control accounts, and reconcile bank reconciliations. The copy of the Internal audit report covering all matters linked to maintenance of accounts is retained.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/14ElUeUY4WKh0AxI3x1igPyZFr3ApGXpn?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.4

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our resource mobilization policy and procedures are as follows:

1. The institution monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3.The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

4.Regular audits from the Chartered Accountant make sure that the mobilization of the resources is being done properly .

5.Campus cleanness and its utilization is monitored by the Campus Cleanliness

Sources of funds are as follows:

1. Fees: Students enrolled in a variety of funded and self-financed courses are assessed fees in accordance with university and government regulations. 2. Salary Grant: The State Government provides a salary grant to the College. In order to do this, we draft and submit to the state government an annual budget that includes the expected salary grant. The salary of full-time permanent teachers, non-teaching staff, and part-time teachers employed in positions with grants is covered by this grant. 3. UGC Grants: In accordance with the UGC Act and the University's Permanent Affiliation, our College is covered by 2F and 12B. Thus, we are able to create and maintain the 100 Bedded Sports Hostel thanks to subsidies that we receive from the UGC.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/16jU0_CdzbkMB22Pa-N9Peq0eVatfoXCr/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following substantial developments have been made in AY 2022-23, by institutionalizing through the following IQAC initiatives: 1. Nurturing entrepreneurial activities. 2. Yoga for physical and mental health. 1. Exclusive Mutual Fund 'for the students and by the students' was created. Intuition Innovation Council is actively functioning and promotes entrepreneur skills by interacting with experts from national level. A start-up is ventured by Mr. C. Muthusubramanian of III B.Com., who is the Founder of the Mayukai Co. India. CEO of ZOHO corporation, Mr. Sridhar Vembu congratulated

his business idea. Technical hands-on training programme on 'Basics of House Wiring' was conducted. A start-up of eco-friendly, high-quality detergent, 'IRIS' is ventured by the students. A start-up of 'Chalkzone' (Registered Co.) - Dust Free Chalks is ventured by the Chemistry students. For college requirements, chalks and phenyl is procured from our student entrepreneurs. 2. Certificate course in Yoga is conducted regularly and in prompt with a prescribed syllabus. MoU is signed with Vethathiri Maharishi Study Centre, Pollachi, Tamil Nadu. Both theory as well as practical sessions with 'Aasanas' are handled by professionally trained Senior Professors from the centre. Eight stages of Yoga are practiced. Despite this 'Kayakalpa' training is given. And Pranayama - breathing exercises to strengthen the lungs are also given. Meditation is practiced in every session. This Yoga programme develops physical, mental, spiritual and social well-being of the students.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/iic.php#
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Orientation programme is conducted in the beginning of AY by the IQAC for the budding graduates and freshers are being accentuated with internal /external examination system, scrutinization of grades, various clubs functioning in the campus, placement opportunities, campus discipline etc. Mentor-mentee meetings are periodically conducted at the pre-set dates. Feedback on teaching, issues related to learning process as well as vital infrastructures are collected confidentially from the students by IQAC and assessed. Academic diary along with teaching plan is prepared by IQAC and the progress of the teaching by the faculty is assessed based on this for day-to-day syllabus coverage. IQAC strongly encourages to adopt ICT based teaching and innovative learning methodologies such as cloud-based content creation, modelling, hands-on training, interactive class sessions, peer-team teaching, class seminars, monitoring attendance of students, upholding the students' and faculty data etc. Academic council meetings are periodically conducted and issues related to students' discipline, curriculum, mark assessment, participation in sports and social services are addressed. Various MoUs with institutions and organisations are signed by IQAC for this. IQAC

kindles not only placement-oriented activities but also skill development programmes. Internal auditing is conducted by IQAC in the end of every AY from academic curriculum to research activities, placements to social activities and based on this plan of action for the forthcoming AY and action take report are prepared. IQAC assesses placement, progression toward higher education and start-ups crafted among the outgoing students. Despite these, IQAC stipulates obligatory data for NIRF, energy auditing, ISO, green auditing etc.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/folders/1pveLvP_q8X3eNjkcJunFThjHDAjCv_Xc?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://docs.google.com/document/d/1iRMchlJIWrMkQURDRBUnlTbJ3VuQRS3p/edit?usp=sharing&ouid=110716119348499138734&rtpof=true&sd=true
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has an active Gender Sensitisation Cell organising regular programs which would help them in the understanding needs of the opposite gender. Womens Development Cell organizes programs to create awareness among the girl students related to several topics.

a. Safety and Security Outsiders must register their names, purpose of visit and other details with the security office before entering into the college. The entire campus is under CCTV coverage. Students are not permitted to meet any outsiders (except their parents) or leave the college during the college hours. College is a tobacco and drug free campus which ensures their safety and security towards addiction of drugs. Students' safety and security is ensured through the effective functioning of committees such as Internal complaints committee (SHe-Box facility), Anti-ragging committee and Discipline committee.

b. Counseling College has well organized counseling cell "Taaliim" which provides counseling to the students and faculty of the college when they need it. This is done with the help of trained counselors.

c. Common Rooms The common rooms such as classrooms, Seminar halls, smart classroom, lunch shed and other areas are CCTV covered. Separate Hostels, lunch sheds and drinking water facilities have been provided to both the genders.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1L1s7IcL5wtNLcOMG5SmG2_kQP3k-0iNt/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1rxa_9s90kox0lfAAttrk2AC1NHmR0Uj6F/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Two sizable pits are constructed in the institution to collect and allow naturally decomposing solid waste, such as dry leaves and other dry trash, to be disposed of. This decomposed debris is fed to the plants in gardens as manure. Trees and plants get the used water from hand washing stations located throughout the college. Other solid wastes are collected by the panchayat on a daily basis.

Additional routine anthropogenic solid waste is gathered in dustbins positioned in key areas, combined, and removed on a regular basis by the garbage collection organization of the local government entity. Waste from bathrooms is sent to a septic tank. An incinerator is used to dispose of sanitary napkins; no more biomedical waste is produced. Periodically, e-waste is sold to scrap dealers who specialize in handling and recycling e-waste safely.

The following actions in the Chemistry Department lessen the toxicity of chemicals: Complete avoidance of hydrogen sulfide in gaseous form is achieved by use of it in a liquid state, which lessens the toxicity when inhaled. Recycled materials include AgNO₃ and NiSO₄. To prevent toxicity, K₂Cr₂O₇ is utilized in place of Cr₂O₃. Because hexavalent chromium is harmful, it is removed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

In order to foster an environment that upholds ethical, cultural, and spiritual values among students and staff, the institution plans and conducts a number of events aimed at building a country of youth with noble attitudes and moral responsibility. In order to cultivate the emotional and Commemorative days are held on campus with the

initiative and assistance of the management to foster a sense of social harmony and unity in addition to providing entertainment and relaxation for students and teachers who have strong religious beliefs. The institution's belief in the equality of all cultures and traditions is demonstrated by the fact that students from various castes, religions, and geographical locations study side by side without facing any form of discrimination. Despite the institution's varied language and sociocultural backgrounds, we do People of all cultural orientations can openly express who they are, engage completely in teaching and learning, and feel protected from mistreatment, harassment, or unjust criticism in an inclusive setting. Employees and students have profited from culturally. Festivals like Ugadhi, Onam and Tamil New Year are celebrated with great enthusiasm in the college.

Adopting an inclusive approach and seeing diversity as a resource to enhance our service delivery, research, teaching, and other endeavors.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every citizen need to be aware of the Fundamental rights and duties, human values, which preserve the rich heritage of the country's composite culture. Our college's primary concentration is on the integral growth of its students, with an emphasis on their absorption of civic duties, ethics, and social values. To guarantee and create an ethos culture with moral guidelines, countless events and initiatives are planned and followed. The college made an effort to provide students with multiple opportunities to create and support norms of distinguished behavior and citizenship. The students were sensitised regarding the various constitutional rights and duties such as Right to equality, Right to Freedom of Religion, Right to Education and cultural Rights in the Awareness Programme on Constitutional Rights. In the awareness Program on Human values and ethics the students were enlightened about the morals and values to be followed by a responsible citizen. A cycle rally was organised to bring awareness on the Right to vote on National Voters Day.

Professional Ethics program organised on the occasion of Teachers Day, the duties and responsibilities of a teacher to mould the students into a socially responsible person.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/10B8BTCRGfzf0pw68QNpZfLmwaZUkVMEp/view?usp=sharing
Any other relevant information	https://drive.google.com/file/d/1n230hJ2TVK5BIqBJTdok2M4JRlWtZFXk/view?usp=sharing

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The observance of national or international holidays fosters interpersonal relationships and the dissemination of joy and happiness.

India's national holidays are crucial in sowing the seeds of nationalism and patriotism among its populace.

Observing these holidays honors the men and women who gave their lives to defend our nation and serve as its great leaders and liberators.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1.

Title: Kindling the Entrepreneurial Skills among Young Minds

The Practice

- Students were provided training and marketing support with which new products were launched in the academic year 2022-23.
- Students have participated in National level Hackathons organized by the MIC-Ministry of Education.
- Zonal level ambassadors meetings are attended by the president, ambassadors and staff members on a regular basis. New products launched are displayed in these meetings.
- Student members actively engaged in six entrepreneurship programs through IIC.
- Student members interacting with successful entrepreneurs in real time.

Best Practice 2.

Title: YOGA Practice for Youth Empowerment

The Practice

The college has signed a MOU with the World Community Service Centre, Aliyar, Pollachi. All the second year undergraduate students participated in the certificate course of YOGA. Students bring their own mats or sheets for the purpose. Trainers are allotted for each

session from the Centre. Once in week in the last hour, the students attend the session according to their respective allotment. Many students have been given the opportunity to perform in the college sports day cultural programme. These students have brought glories to the college by participating in several yoga competitions held across the state.

File Description	Documents
Best practices in the Institutional website	https://rrc.ac.in/images/toptabs/naac/Best%20Practices%202022-2023.pdf
Any other relevant information	https://drive.google.com/drive/folders/1ppk0PRMFlbIV4xyBXm2nR1uqBqQsj3s?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Exploring Bio-diversity & Nurturing the Nature

We have identified our campus as a hotspot with 119 species of birds sighted and have listed 842 check lists in the e-bird website. Comparing bird counts, photographs and other data on an annual basis provides insight into species. Bird count data has been particularly instrumental in climate change reports. The sightings are entered into the e-bird website, that enables one to track our lists, explore range maps and bird migration, explore birds and hotspots nearby and wherever we go, all based on the latest sightings from around the world. In short it is a website that transforms bird sightings into science and conservation. Observations by the students are carried out on different species in the campus updated with the inaturalist website.

The Following activities ensures nurturing of Nature:

- Our students participated in the great backyard bird count (GBBC).
- Faculty members participated in Meghamalai elephant survey & Thamirabharani water fowl census.
- Student Members of Nature Club participated and secured first prize in National level "Tree walk" organized by Session Watch (NGO)
- Important days like International Tiger Day, World Elephant

Day, World Moth & butterfly day etc. are celebrated by Nature Club of our Institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To construct a fully equipped, modernised Science Block for PG Courses in Physics and Chemistry.
2. To prepare Annual Budget for the academic year 2023-2024.
3. To arrange Internal and External Academic and Administrative Audits.
4. To make the students enroll in SWAYAM courses.
5. To introduce Certificate Course in Hindi at Dakshin Bharath Hindi Prachar Sabha and Certificate Course in Telugu
6. To increase the collobarative activities through MoUs.
7. To utilize the college swimming pool for the benefit of neighbourhood community by conducting competition and camp programmes.
8. To organize various FDP for Teaching faculty and PDP for Administrative staff.
9. To organize School Linkage Programmes, workshops, seminars, student induction programmes for the academic year 2023-2024.
10. To improve the Entrepreneur and start-up activities of students.
11. To initiate Bio-fertilizer plant to recycle the solid bio-waste.
12. To increase the research activities and to make the faculty to receive more funds for minor and major projects.
13. To enhance the sports activities and make the students to participate in zonal, state level competitions.
14. To increase the toilet facilities for students and staff.